

WESSEX BUSINESS SERVICES LTD (trading as Wessex Insurance Services) PRIVACY AND GDPR POLICY

Wessex Business Services Ltd trading as Wessex Insurance Services has its Registered Office at 24 Pound Road, Overton, Hampshire, RG25 3ND and is authorised and regulated by the Financial Conduct Authority (Registered Number 829601).

Data Controller:

Wessex Business Services Ltd, 21 High Street, Overton, Hampshire, RG25 3HB

Contact for queries: John@wessex-insurance.com

Why we process personal data

In order to provide our services to customers, we collect some personal data. "Personal data" means data relating to a living individual who can be identified either from the data or from the data in conjunction with other information.

We will use your personal data only for the purposes set out in this policy and in compliance with the General Data Protection Regulation ((EU) 2016/679) and / or any implementing legislation or Data Protection laws.

How we will use your information?

We will only use your information as necessary to administer your insurance contract(s) or build insurance quotes at your request prior to entering into a contract of insurance or to assist you in making a claim. Where we need to pass information to other firms, it will only be for those purposes to Insurers, other insurance brokers, firms handling claims and finance providers.

When we contact you, it will either be for the above reasons, or legitimately to market to you products which we deem to be relevant to you. You can withdraw your consent marketing or unsubscribe easily at any time by contacting us at the above address or via the 'unsubscribe' link which will be included in any marketing messages.

We may also use your personal data where it is necessary to comply with our legal and regulatory obligations (for example, complying with reporting obligations to the Financial Conduct Authority or other applicable regulatory authorities).

What type of personal information do we need?

We may need your name, address, gender and marital status, date of birth, nationality, marketing preferences, bank account details or payment card details. In some circumstances we might also need details of criminal convictions. We will only collect what is necessary for the purposes of our business together; we will only keep it for as long as we are required to do so.

How do we obtain your information?

We may gather your personal information from you by telephone, face-to-face, in written correspondence (including email) or from information you submit to a website. We may sometimes receive it from insurers, other insurance brokers, or finance providers.

What are your legal rights?

- You can complain to the Information Commissioner at www.ico.org.uk, Tel. 0303 123 1113.
- You can obtain a copy of your personal information from us without charge by contacting us at the address above.
- You have the right to transfer information to other providers.
- You have the right to ask us to correct information.
- You have the right to ask us to delete your information.